

RED RIVER VALLEY SCHOOL DIVISION

December
11, 2017

The Board of Trustees met in-camera from 6:00 to 7:00 p.m.

The regular meeting of the Board of Trustees of The Red River Valley School Division was held on Monday, December 11, 2017, at 7:00 p.m., in The Red River Valley School Division Office Boardroom, Morris, Manitoba.

Trustees in attendance: Jake Cornelsen, Charlene Geiler, Fred Kelesnik, Maureen Sicotte, Shelley Syrota, Jacqueline Wolfe.

Administration in attendance: Brad Curtis, Alma Mitchell.

Regrets: Alicia Lazaridis, Darren Skog

Call to order at 7:00 p.m. by Trustee Syrota.

Inspiration by Trustee Syrota.

Additions to
Agenda

1. Technology Request

Approval of
Agenda
3825/17

Maureen Sicotte; Fred Kelesnik: THAT the agenda be approved as amended.

Carried

Minutes –
Regular
3826/17

Maureen Sicotte; Jacqueline Wolfe: THAT the minutes of the regular meeting of the Board of Trustees dated November 13, 2017, be approved as presented.

Carried

Timed Item

Nil

BUSINESS ARISING

Business
Arising

Nil

SENIOR ADMINISTRATION MONITORING REPORTS

Reports

The following reports were received:

Priority 1. To plan and provide quality education for the future of our students.

- i) Monitoring Report:
 - a) RRVSD WE Schools Impact Report
 - b) Red River Technical Vocational Area Report
 - c) Career Development Facilitator

Priority 2. To continue to recruit and retain dedicated and highly competent employees.

- i) Staffing Report

Priority 3. To provide safe and friendly environments.

- i) Maintenance Report by Trevor Thiessen

Priority 4. To be leaders in education.

- i) FTE Enrolment, November 2017
- ii) Divisional Calendar, December 2017
- iii) Divisional Calendar, January 2018
- iv) Superintendent & CEO Calendar, November 2017
- v) Financial Report, October 2017

BOARD COMMITTEE MINUTES

Board
Committee
Minutes

- 1. Policy Committee Meeting Minutes, November 10, 2017
- 2. Admin Team Minutes, November 29, 2017

NEW BUSINESS - ACTION ITEMS

Action Items

- 1. Acceptance of Staffing Report
- 2. Acceptance of Monitoring Reports as Information
- 3. Procedural By-Law, Second Reading
- 4. Approval of Accounts, October 2017
- 5. Sanford Collegiate, Internal Lease for the Purchase of Photocopiers
- 6. Ecole Heritage Immersion School-Internal Lease for the Purchase of Lockers
- 7. Procedural By-Law, Third Reading
- 8. Technology Request

Acceptance
of Staffing
Report
3827/17

Maureen Sicotte; Charlene Geiler: THAT the staffing report be accepted as presented.

Carried

Acceptance
of
Monitoring
Reports
3828/17

Maureen Sicotte; Fred Kelesnik: THAT the following monitoring reports and supporting data be accepted as information: Priority 1 - To plan and provide quality education for the future of our students: supporting documentation: WE Schools Impact Report; Red River Technical Vocational Area Report; Career Development Facilitator Report; Priority 3 - To provide safe and friendly environments: supporting documentation: Verbal report from Trevor Thiessen; Priority 4 - To be leaders in education: supporting documentation - FTE Enrolment November 2017; Divisional Calendar December 2017; Divisional Calendar January 2018; Superintendent & CEO Calendar November 2017; Financial Report - October 2017.

Carried

By-Law 3829/17 Maureen Sicotte; Jake Cornelsen: THAT the Committee of the Whole recommended amendment to Procedural By-Law 5/03 be given second reading at 8:06 p.m.

Carried

List of Accounts 3830/17 Maureen Sicotte; Fred Kelesnik: THAT the list of accounts for the month of October 2017 be accepted as presented as follows: Payroll \$1,253,691.38; Accounts Payable \$1,792,579.09.

Carried

Internal Lease 3831/17 Maureen Sicotte; Jacqueline Wolfe: THAT the Division approve Sanford Collegiate's request to pay for two photocopiers; AND THAT the school be given a maximum of three years, beginning December 2017 to repay the principle and interest; AND THAT said interest shall be calculated at Division's borrowing rate.

Carried

Internal Lease 3832/17 Maureen Sicotte; Charlene Geiler: THAT the Division approve Ecole Heritage Immersion School's request to pay for school lockers; AND THAT the school be given a maximum of five years, beginning September 2018 to repay the principle and interest; AND THAT said interest shall be calculated at Division's borrowing rate.

Carried

By-Law 3833/17 Maureen Sicotte; Jake Cornelsen: THAT the Committee of the Whole recommended amendment to Procedural By-Law 5/03 be given third reading at 8:11 p.m.

Carried

Technology Request 3834/17 Maureen Sicotte; Jake Cornelsen: THAT the Board of Trustees use \$242,000.00 from surplus to complete the technology project as presented.

Carried

NEW BUSINESS - INFORMATION ITEMS

Information **The following items were received as information:**

Items

1. Staff Forum Feedback – Deferred to Committee of Whole
2. Manitoba Education Summit
3. MSBA, November 28, 2017 Re: Potential FIPPA Request-Class Size
4. MSBA, Re: Conference Room Booking
5. MSBA, Re: Convention 2018 Program Overview
6. MSBA, November 9, 2017 Re: Clarification, Long Service Award Eligibility
7. MSBA, November 16, 2017 Re: North Forge Partnership to Develop Options for Provincial Early Years Literacy/Numeracy Strategy
8. MSBA, November 16, 2017 Re: Clarification on MSBA Position Re: Bureau de l'éducation Francaise (BEF)
9. MSBA, Minutes of 2017 Fall Regional Meetings
10. MSBA, Information about Springhill Sports Park

11. MSBA, November 23, 2017 Re: Federal Budget-Expansion of Employment Insurance (EI) Benefits
12. MSBA, November 23, 2017 Re: FIPPA Request-Teacher Increment Cost
13. Policy **GBHA**, *First Responders*
14. Policy **JICH**, *Drug, Alcohol & Substance Misuse*
15. Policy **IHAEA**, *Risk Management: Out-of-Class Physical Education*
16. Policy **IHBA**, *Early Identification*
17. Policy **IHBK**, *Reimbursement for Distance Learning*
18. Correspondence, November 16, 2017 Re: Healthy Communities Conference Planning Committee
19. Trustee Indemnity Survey
20. MB Education & Training, November 2017 Re: Job Shadow Day
21. Morris School Invitation to Trustees
22. Minister of Education and Training, December 4, 2017 Re: Respect in School on-line Curriculum Training Program
23. MSBA, December 6, 2017 Re: Risk Management of Family Studies and Technical Vocational Education Early Childhood Education Infant/Preschool Facilities
24. MSBA, December 6, 2017 Re: Concerts and Assemblies
25. MSBA, December 6, 2017 Re: Winter Maintenance
26. MSBA, TADD Youth Conference 2018
27. MASBO, December 7, 2017 Re: School Bus Procurement Process

Other Correspondence Received:

28. MSBA, e-bulletin, November 22, 2017

Trustee PD Opportunities:

Nothing to report at this meeting

NEW BUSINESS – TRUSTEE INFORMATION ITEMS

Information The following items were received as information:
Items

1. School/Community Activities Attended
 - a. Trustee Kelesnik – Provincial Volleyball Morris School
 - b. Trustee Sicotte – Ecole Heritage Immersion Parent Council
 - c. Trustee Syrota – Domain Home and School
2. Other PD Attended
 - a. Trustee Syrota – MASBO PD – Change Management
3. Community Feedback
 - a. Snow Removal Issues at Domain School

Question Nil
Period

In-Camera Maureen Sicotte; Jake Cornelsen: THAT the Board of Trustees go in-camera.
3835/17

Carried

Resume Fred Kelesnik; Jacqueline Wolfe: THAT the Board of Trustees resume the
Regular regular meeting.
Meeting
3836/17

Carried

Extend Meeting 3837/17 Fred Kelesnik; Jacqueline Wolfe: THAT the meeting be extended by 15 minutes. Carried

In-Camera 3838/17 Fred Kelesnik; Jacqueline Wolfe: THAT the Board of Trustees go in-camera Carried

Resume Regular Meeting 3839/17 Jacqueline Wolfe; Fred Kelesnik: THAT the Board of Trustees resume the regular meeting. Carried

ACTION ARISING FROM IN-CAMERA SESSION

The Board went in-camera to discuss the following items (6:00-7:00):

- 1. Fiscal Issues (5)
- 2. Legal Issues (3)
- 3. Personnel Issue (1)

Leave of Absence 3840/17 Maureen Sicotte; Jake Cornelsen: THAT the Board of Trustees approve the teacher's request for a 1.0 FTE leave of absence from January 1, 2018 to June 30, 2018. Carried

Memo of Settlement 3841/17 Maureen Sicotte; Jacqueline Wolfe: THAT the Memorandum of Settlement be accepted as presented. Carried

Adjourn - 3842/17 Maureen Sicotte; Jacqueline Wolfe: THAT the meeting be adjourned. Carried

Red River Valley School Division

SUBJECT
TO
APPROVAL

The next meeting is scheduled for Monday, January 15, 2018, In-camera at 6:00 p.m.; Regular meeting at 7:00 p.m., at The Red River Valley School Division Office Boardroom, 233 Main Street N., Morris MB