

# RED RIVER VALLEY SCHOOL DIVISION

January 15,  
2018

*The Board of Trustees met in-camera from 6:00 to 7:00 p.m.*

The regular meeting of the Board of Trustees of The Red River Valley School Division was held on Monday, January 15, 2018, at 7:00 p.m., in The Red River Valley School Division Office Boardroom, Morris, Manitoba.

Trustees in attendance: Jake Cornelsen, Charlene Geiler, Fred Kelesnik, Maureen Sicotte, Shelley Syrota, Jacqueline Wolfe, Alicia Lazaridis (via phone).

Administration in attendance: Brad Curtis, Alma Mitchell, Darren Skog.

Regrets: Nil

Call to order at 7:00 p.m. by Trustee Syrota.

Inspiration by Trustee Syrota.

Additions to  
Agenda

Nil

Approval of  
Agenda  
3843/18

Maureen Sicotte; Jacqueline Wolfe: THAT the agenda be approved as presented.

Carried

Minutes –  
Regular  
3844/18

Maureen Sicotte; Charlene Geiler: THAT the minutes of the regular meeting of the Board of Trustees dated December 11, 2017, be approved as presented.

Carried

Timed Item

Nil

## **BUSINESS ARISING**

Business  
Arising

Nil

## **SENIOR ADMINISTRATION MONITORING REPORTS**

Reports

The following reports were received:

**Priority 1. To plan and provide quality education for the future of our students.**

i) Early Development Instrument (EDI) Results

**Priority 2. To continue to recruit and retain dedicated and highly competent employees.**

i) Staffing Report

**Priority 3. To provide safe and friendly environments.**

- i) Transportation Report

**Priority 4. To be leaders in education.**

- i) FTE Enrolment, December 2017
- ii) Divisional Calendar, December 2017
- iii) Divisional Calendar, January 2018
- iv) Superintendent & CEO Calendar, December 2017
- v) Financial Report, November 2017

**BOARD COMMITTEE MINUTES**

- Board  
Committee  
Minutes
- 1. Executive Committee Meeting Minutes, December 18, 2017
  - 2. Policy Committee Meeting Minutes, December 22, 2017
  - 3. Committee of Whole Meeting Minutes, January 8, 2018

**NEW BUSINESS - ACTION ITEMS**

- Action Items
- 1. Acceptance of Staffing Report
  - 2. Acceptance of Monitoring Reports as Information
  - 3. Approval of Accounts, November 2017
  - 4. Lowe Farm School, Internal Lease for the Re-Wiring of the School
  - 5. Policy **GBHA** *First Responders*
  - 6. Policy **IHAEA** *Risk Management: Out-of-Class Physical Education*
  - 7. Policy **IHBA** *Early Identification*
  - 8. Policy **IHBK** *Reimbursement for Distance Learning*
  - 9. Policy **JICH** *Drug, Alcohol & Substance Misuse*
  - 10. MSBA 2018 Recognition & Award Programs
  - 11. Extended Field Trip Request, Lowe Farm School
  - 12. Extended Field Trip Request, Oak Bluff Community School

Acceptance of Staffing Report  
3845/18

Maureen Sicotte; Fred Kelesnik: THAT the staffing report be accepted as presented. Carried

Acceptance of Monitoring Reports  
3846/18

Maureen Sicotte; Jake Cornelsen: THAT the following monitoring reports and supporting data be accepted as information: Priority 1 - To plan and provide quality education for the future of our students: supporting documentation - Early Development Instrument (EDI) results; Priority 3 - To provide safe and friendly environments - Transportation Supervisor presented his report; Priority 4 - To be leaders in education: supporting documentation - FTE Enrolment December 2017; Divisional Calendar December 2017; Divisional Calendar January 2018; Superintendent & CEO Calendar December 2017; Financial Report November 2017. Carried

List of Accounts  
3847/18

Maureen Sicotte; Fred Kelesnik: THAT the list of accounts for the month of November 2017 be accepted as presented as follows: Payroll \$1,249,770.63; Accounts Payable \$4,206,383.96. Carried

Internal Lease 3848/18 Maureen Sicotte; Fred Kelesnik: THAT the Division approve Lowe Farm School's request to pay for the internet re-wiring of the school; AND THAT the school be given a maximum of four years, beginning September 2018 to repay the principle and interest; AND THAT said interest shall be calculated at Division's borrowing rate.

Carried

Policy 3849/18 Maureen Sicotte; Fred Kelesnik: THAT the Policy Committee's recommendation to amend the protocol of **GBHA** *First Responders* be accepted as presented.

Carried

Policy 3850/18 Maureen Sicotte; Jacqueline Wolfe: THAT the Policy Committee's recommendation to amend the protocol of **IHAEA** *Risk Management: Out-of-Class Physical Education* be accepted as presented.

Carried

Policy 3851/18 Maureen Sicotte; Charlene Geiler: THAT the Policy Committee's recommendation to amend the protocol of **IHBA** *Early Identification* be accepted as presented.

Carried

Policy 3852/18 Maureen Sicotte; Charlene Geiler: THAT the Policy Committee's recommendation to amend the policy and protocol of **IHBK** *Reimbursement for Distance Learning* be accepted as presented.

Carried

Policy 3853/18 Maureen Sicotte; Jacqueline Wolfe: THAT the Policy Committee's recommendation to amend the policy and protocol of **JICH** *Drug, Alcohol & Substance Misuse* be accepted as presented.

Carried

Student Citizenship Award 3854/18 Maureen Sicotte; Jacqueline Wolfe: THAT the Board of Trustees support the nomination of the Morris School senior high student for the MSBA Student Citizenship and AMM George Harbottle Memorial Award for 2017-2018.

Carried

Extended Field Trip 3855/18 Maureen Sicotte; Jake Cornelsen: THAT the Board of Trustees approve the request for an Extended Field Trip for Lowe Farm School January 16, 2018 to January 17, 2018.

Carried

Extended Field Trip 3856/18 Maureen Sicotte; Jacqueline Wolfe: THAT the Board of Trustees approve the request for an Extended Field Trip for Oak Bluff Community School February 15, 2018 to February 16, 2018.

Carried

## **NEW BUSINESS - INFORMATION ITEMS**

### **Information The following items were received as information:**

#### **Items**

1. MSBA, December 7, 2017 Re: 2018 TADD Manitoba Youth Conference
2. MSBA, December 14, 2017 Re: Pending Legislation, The Public Sector Compensation Disclosure Amendment Act
3. MSBA, December 14, 2017 Re: Pending Legislation, The Public Interest Disclosure (Whistleblower Protection) Amendment Act
4. MSBA Annual Convention Registration Package (*a summary sheet will be handed out at the meeting for your completion*)
5. MSBA, December 18, 2017 Re: Convention Guaranteed Rooms and Room Booking Link
6. MSBA, December 19, 2017 Re: Bill 28 Court Date
7. MSBA, December 21, 2017 Re: Revised Process for 2018 "Bear-pit Session" with Minister of Education and Training
8. MSBA, Electronic Voting
9. MB Education and Training (PSFB), December 20, 2017 Re: Ecole St Malo – Boiler Replacement
10. MB Education and Training (Deputy Minister), January 8, 2018 Re: Discontinue Funding to MERN
11. RM of Macdonald, December 21, 2017 Re: Replacement of the Bridge in the Community of Sanford

#### **Extend Meeting 3857/18**

**Fred Kelesnik; Jacqueline Wolfe:** THAT the board meeting be extended by 15 minutes.

Carried

12. Town of Morris Public Notice Re: Special Service Proposal
13. Policy **IKAB** *Grading and Reporting*
14. Policy **IKE** *Student Placement*
15. Policy **JEC** *Recording of Attendance*
16. Policy **JFABB** *Admission of International and Exchange Students*
17. Policy **JFBA** *Designate School*

#### **Other Correspondence Received:**

18. Kellie Riehl, MSBA Re: Correspondence from Turtle River School Division
19. MSBA, e-bulletin, December 13, 2017
20. MSBA, e-bulletin, January 10, 2018
21. CSBA President's Bulletin, December 2017

#### **Trustee PD Opportunities:**

22. MERN, Partners in Learning, January 26, 2018
23. Equal Voice Manitoba, Equal Voice Campaign Boot Camp, January 27, 2018
24. National Policy Conference on Holocaust Education, January 27 & 28, 2018
25. DisruptEd PD Session, February 1 & 2, 2018

## **NEW BUSINESS – TRUSTEE INFORMATION ITEMS**

Information The following items were received as information:

Items

1. School/Community Activities Attended
  - a. Trustee Cornelsen - Lowe Farm Christmas Concert
  - b. Trustee Cornelsen - Rosenort Christmas Concert
  - c. Trustee Geiler - Ecole Heritage Christmas Concert
  - d. Trustee Geiler - Ecole St. Malo Christmas Concert
  - e. Trustee Geiler - ICSP Band Concert
  - f. Trustee Sicotte - Ecole Heritage Christmas Concert
  - g. Trustee Sicotte - ICSP Band Concert
  - h. Trustee Sicotte - Suncrest Christmas Concert
  - i. Trustee Kelesnik - Lowe Farm Christmas Concert
  - j. Trustee Kelesnik - JA Cuddy Christmas Concert
  - k. Trustee Kelesnik - Morris School Christmas Concert
  - l. Trustee Kelesnik - Morris School Kids Caring for Kids Luncheon
  - m. Trustee Kelesnik - Lowe Farm Christmas Luncheon
  - n. Trustee Kelesnik - ICSP Band Concert
  - o. Trustee Kelesnik - Starbuck Christmas Concert
  - p. Trustee Kelesnik - Albright School Concert
  - q. Trustee Kelesnik - Morris School Mavericks Holiday Classic
  - r. Trustee Lazaridis - Starbuck School Christmas Concert
  - s. Trustee Wolfe - JA Cuddy Christmas Concert
  - t. Trustee Wolfe - Sanford Collegiate Band Concert
  - u. Trustee Wolfe - Vermillion Colony Christmas Concert
  - v. Trustee Wolfe - Peace Valley Colony Christmas Concert
  - w. Trustee Syrota - Morris School Kids Caring for Kids Luncheon
2. Other PD Attended
  - a. Trustee Syrota - Learning for Life - Literacy & Numeracy Summit
3. Community Feedback  
Nil

Question

Nil

Period

## **ACTION ARISING FROM IN-CAMERA SESSION**

The Board went in-camera to discuss the following items (6:00-7:00):

1. Fiscal Issues (6)
2. Legal Issue (1)
3. Personnel Issue (1)

Leave of  
Absence  
3858/18

Maureen Sicotte; Jacqueline Wolfe: THAT the Board of Trustees approve the teacher's request for one day personal leave without pay.

Carried

Memoran-  
dum  
3859/18

Maureen Sicotte; Jacqueline Wolfe: THAT the Board of Trustees approve the Memorandum of Settlement as presented.

Carried

Internal  
Controls  
3860/18

Maureen Sicotte; Fred Kelesnik: THAT the Board of Trustees approve the internal controls followed by the finance department for electronic fund transfers and online payments.

Carried

Adjourn -  
3861/18

Maureen Sicotte; Jacqueline Wolfe: THAT the meeting be adjourned.

Carried

**Red River Valley School Division**

SUBJECT  
TO  
APPROVAL

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The next meeting is scheduled for  
Monday, February 12, 2018, In-  
camera at 6:00 p.m.; Regular meeting  
at 7:00 p.m., at The Red River Valley  
School Division Office Boardroom,  
233 Main Street N., Morris MB