



RED RIVER VALLEY SCHOOL DIVISION DIVISION SCOLAIRE VALLÉE de la RIVIÈRE-ROUGE

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Date: March 18, 2020

Time: 2:30 p.m.

To: RRVSD Community
From: Brad Curtis, Superintendent & CEO
Re: COVID-19 UPDATE #3

All resources and further updates for the RRVSD Community will be posted on our website: www.rrvsd.ca

It is the Division's expectation that all basic operations of the school and the division will be maintained during the period of March 23 – April 10, 2020.

As such, all staff will continue with their duties but are afforded the opportunity to work from home where practical and in consultation with their supervisor to ensure the continuity of operations. Should people choose this option, they must consult with their supervisor, maintain communication, and remain available **at home** during their normal working hours.

Additionally, supervisors may request that staff report to work for a specific reason (i.e. staff meeting) but will provide sufficient notice so that people can make the necessary arrangements.

We expect all employees to be responsible, flexible and accountable.

All regularly scheduled employees will be paid according to their schedule over the suspension of classes and March Break.

Please consult with your immediate supervisor to confirm work arrangements during this time.

As employees of Red River Valley School Division, we are all expected to maintain a high standard of professionalism. Please be mindful of your activities on social media and in your community.